

ZACHARY DOE

endorseMe Demo School

- First Aid Certificate
 - Driver's Licence (Learner)
 - Volunteering
 - Sporting achievements
 - Surf Lifesaving Achievements
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ABOUT

This is a record of personal work-readiness based on the NZ Employability Skills Framework
www.youthguarantee.net.nz/vocational-pathways/employability-skills/employability-skills-framework

EXPLANATION

Smart Waikato Trust is best known for Smart Transitions, Secondary School Employer Partnerships (SSEP), FutureForce® Action Network, and co-ordination of the Lion Foundation Young Enterprise Scheme (YES) in the region.

ENDORSEMENTS

1 POSITIVE ATTITUDE

Total: 11 endorsements

I am positive and have a "can do" attitude.	AA IB MW JT	4 endorsements
I am optimistic, honest and show respect.	AA MW	2 endorsements
I am happy, friendly and enthusiastic.	MW AA SB	3 endorsements
I am motivated to work hard towards goals.	SB JT	2 endorsements

2 COMMUNICATION

Total: 10 endorsements

I understand, and reflect on, the way I communicate and how it affects others.	AA IB SB	3 endorsements
I ask questions when unsure or unclear.	AA IB SB	3 endorsements
I understand how employees, employers and customers communicate.	AA IB	2 endorsements
I speak, listen and share ideas appropriately.	AA SB	2 endorsements

3 TEAM WORK

Total: 9 endorsements

I work well with others to complete tasks and meet goals.	AA SB	2 endorsements
I contribute to developing new ideas or approaches.	AA IB SB	3 endorsements
I work well with others of different genders, cultures or beliefs.	AA IB	2 endorsements
I recognise the authority of supervisors and managers, and follow directions.	AA SB	2 endorsements

4 SELF MANAGEMENT

Total: 15 endorsements

I arrive at work on time, with appropriate clothing and equipment to complete a work day. AA IB JT 3 endorsements

I understand, and reflect on, my own words, actions and behaviour and how these affect others. AA SB 2 endorsements

I show commitment and responsibility. MW AA IB JT 4 endorsements

I am dependable, follow instructions and complete assigned tasks. SB AA 3 endorsements

I am responsible for my own health and wellbeing, and follow health and safety guidelines in the workplace. AA 1 endorsements

I am clean, tidy and smell fresh. MW AA 2 endorsements

5 WILLINGNESS TO LEARN

Total: 11 endorsements

I am willing to learn new tasks, skills and information. AA SB 2 endorsements

I am curious and enthusiastic about the job, organisation and industry. AA AA AA JT 4 endorsements

I look for opportunities to work more effectively to make the business better. AA SB JT 3 endorsements

I accept advice and learn from feedback. AA IB 2 endorsements

6 THINKING SKILLS

Total: 9 endorsements

I identify and assess options before making a decision. AA IB SB 3 endorsements

I recognise problems and use initiative to find solutions. AA 1 endorsements

6 THINKING SKILLS

Total: 9 endorsements

I think about consequences before I act. AA SB 2 endorsements

I recognise when I need to seek advice. AA IB SB 3 endorsements

7 RESILIENCE

Total: 9 endorsements

I adapt and am flexible in new and changing situations. AA SB 2 endorsements

I handle challenges and setbacks and do not give up. AA SB 2 endorsements

I am able to seek support and help when needed. AA IB SB 3 endorsements

I recognise and accept mistakes made and learn from them. MW AA 2 endorsements

ENDORERS

Name	Phone	Organisation	Position
AA Amanda Abbot	021 123 4567	Waikato Youth	Youth Worker
MW Mary Williams	020 987 654	Waikato High School	Teacher
MW Madison White	027 345 5678	Hamilton YWCA	Project Support
SB Samuel Baker	022 678 9101	Supermarket Hamilton	Supervisor
IB Isiah Brown	021 456 789	Fairview Rugby Club	Team Coach
JT John Taylor	027 234 4567	Waikato Youth	Staff